



Early Childhood Care and Education Authority

VACANCY FOR THE POST OF STORES ATTENDANT

The Early Childhood Care and Education Authority (ECCEA) is a parastatal body operating under the aegis of the Ministry of Education and Human Resource.

Applications are invited from qualified candidates who wish to be considered for employment as **Stores Attendant**.

1. Age Limit

Candidates, unless already in the public sector, should not have reached their 45th birthday by the closing date of this advertisement.

2. Salary Scale

The permanent and pensionable post of **Stores Attendant** carries Salary Scale: - Rs 22445 x 300 - 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 – 32615 (As per PRB 2026).

However, for the year 2026, the corresponding discounted salary will be as specified at Row 3 of the Consolidated Master Conversion Table in the Ministry of Public Service and Administrative Reforms Circular Letter No. 3 of 2026.

3. Qualifications

- (A) The Certificate of Primary Education.
- (B) A good knowledge of stores duties and familiarity with common items of stores in use.

4. Duties:

To be responsible for:

- (i) opening and closing of store's apertures, as required;
- (ii) cleaning of the store premises;
- (iii) collecting, loading and unloading of stores items;
- (iv) opening packages, crates and cases, etc.;
- (v) handling of all stores items, as required;
- (vi) removing all packing materials, empty crates, etc., to appropriate places for their eventual disposal;
- (vii) packing stores items, as required;

- (viii) washing, cleaning and stowing of empty containers;
 - (ix) placing and arranging items of stores on shelves and maintaining them clean and in order; and
 - (x) preparing parcels of articles for issue to schools.
- To perform such cognate duties as may be assigned.

5. Mode of applications

Applications should be made on the prescribed form that can be obtained at the reception desk of the Early Childhood Care and Education Authority or can be downloaded from the website of the Authority on the following address: www.eccea.mu.

The Application Form should be submitted along with copies of the Birth/Marriage, Academic and Professional Certificates.

6. Important

- (i) Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant. Only the prescribed Application Form should be used.
- (ii) Candidates will be contacted, as far as possible, by email and phone. Candidates are therefore advised to submit a valid email address as well as a phone number on which they can be easily contacted.

7. Closing date of application

Qualified candidates are requested to submit their applications so as to reach the Ag Director, Early Childhood Care and Education Authority, **2nd Floor, The Pentagon Tower 1, Ebene Technopole., not later than Wednesday 7th October 2026.** Applications received after the specified closing date **will not be considered.**

The onus for the prompt submission of applications so that they reach the Ag Director, Early Childhood Care and Education Authority in time lies solely on applicants.

The post of '**Stores Attendant**' should be clearly marked on the top-left hand corner of the envelope.

Note:

The Early Childhood Care and Education Authority reserves the right:

- to call only the best qualified candidates for interview;
- not to make any appointment as a result of this advertisement.

Date: 22 September 2026

2nd Floor, The Pentagon Tower1, Ebene Technopole.