



A Caring Institution

Early Childhood Care and Education Authority

NOTICE OF VACANCY

The Early Childhood Care and Education Authority (ECCEA), a parastatal body operating under the aegis of the Ministry of Education and Human Resource is inviting applications from suitably qualified candidates for the post of:

Accountant/Senior Accountant

(A) Qualifications

Candidates should:

- (i) possess a pass at the final examination required for admission to membership of one of the following bodies –
 - (a) The Institute of Chartered Accountants in England and Wales
 - (b) The Institute of Chartered Accountants of Scotland
 - (c) The Institute of Chartered Accountants of Ireland
 - (d) The Association of Chartered Certified Accountants
 - (e) The Chartered Institute of Management Accountants
 - (f) The Chartered Institute of Public Finance and Accountancy

OR

possess an equivalent qualification acceptable to the Board.

- (ii) be registered with the Mauritius Institute of Professional Accountants (MIPA) in accordance with Section 51 (2) of the Financial Reporting Act 2004;
- (iii) be computer literate;
- (iv) have personal credibility and integrity and excellent financial control skills; and
- (v) be able to lead and work in a team.

Note: Candidates should produce written evidence of experience claimed

(B) Duties:

1. To be responsible to the Director for all financial and accounting business, including procurement and supply of the Authority
2. To be responsible for the financial management of the Early Childhood Care and Education Authority
3. To advise the Director on all aspects of Financial Management.
4. To ascertain that statutory provisions and internal regulations relating to the financial management of the Authority are complied with.
5. To establish and maintain proper accounting and financial control systems and procedures.
6. To be responsible for maintaining proper record of the Authority's financial transactions and prepare financial statements.
7. To make arrangements for the safe and efficient collection and custody of sums owing and discharge of sum due.
8. To be responsible for the safe-keeping of all financial documents.
9. To prepare and submit the annual estimates, final accounts and annual and periodical reports on financial matters of the Authority
10. To carry out feasibility studies regarding projects of the Authority.
11. To supervise the work of and train staff of the Finance and Accounts Divisions.

12. To ensure that all audit programmes are well coordinated.
13. To make use of Information and Communication Technology in the performance of his duties.
14. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Accountant in the roles ascribed to him.

Salary:

The permanent and pensionable post of Accountant/Senior Accountant carries

Salary Scale: Rs 41080 x 970 - 46900 x 1050 - 49000 x 1100 - 54500 x 1450 - 58850 x 1750 - 62350 x 1850 - 67900 x 1900 - 75500 x 2250 – 86750 (As per PRB Report 2026).

However, for the year 2026, the corresponding discounted salary will be as specified at Row 3 of the Consolidated Master Conversion Table in the Ministry of Public Service and Administrative Reforms Circular Letter No. 3 of 2026.

(C) Age Limit

Candidates, unless already in the public sector, should not have reached their 45th birthday by the closing date of this advertisement.

(D) Mode of Application:

Candidates should submit their applications on the prescribed form obtainable at the reception desk of the ECCEA, Merry Town, Helvetia, Saint Pierre or which can be downloaded from www.eccea.mu. For more information and job descriptions refer to the aforesaid website.

(E) Closing Date of Application

Qualified candidates are requested to submit their applications so as to reach the Ag Director, Early Childhood Care and Education Authority, **2nd Floor, The Pentagon Tower 1, Ebene Technopole., not later than Wednesday 7th October 2026.** Applications received after the specified closing date **will not be considered.** The onus for the prompt submission of applications so that they reach the Ag Director, Early Childhood Care and Education Authority in time lies solely on applicants. The post of '**Accountant /Senior Accountant**' should be clearly marked on the top-left hand corner of the envelope.

Note:

- 1) The ECCEA reserves the right not to fill the vacancy as a result of this advertisement.
- 2) The post applied for should be clearly marked on the left-hand corner of the envelope.
- 3) Only the best qualified candidates will be convened for the interview.
- 4) Incomplete and inaccurate filling of application forms or application not made on the prescribed form may entail the elimination of the candidate.

Candidates should enclose photocopies of their academic/professional qualifications and relevant documentary evidence of experience claimed.

Date: 22 September 2026

**2nd Floor, The Pentagon Tower 1,
Ebene Technopole.**